

Saint Mark's Episcopal Church
Vestry Meeting Minutes
January 20, 2026, 6:30 p.m. via Zoom

Members Present: Fr. Chris Jubinski, Steve DeCaro, Rich Caccavano, Diane Feil, Madeline Glover, Tom Hadlock, John Kern, Marj Kulesa, Norma-jeanne Okula, Steve Turner, Tom Simson, Carol Fitton

Fr. Chris called the meeting to order at 6:33 p.m. and Norma-jeanne offered the opening prayer.

Minutes: A motion was made by John, seconded by Steve D, to approve the December 16, 2025 minutes.

Finance Report: Tom Simson

Bright Beginnings: YTD December 2025 Tuition receipts (including registration fees), which comprise the bulk of Bright Beginning's Income, were \$1.105mm, up 17.5% compared to \$0.9404mm for YTD December 2024, while YTD December 2025 Total Income increased 9.8% to \$1.1286mm vs \$1.0276mm for YTD December 2024. It is also worth noting that YTD December 2024 Total Income was enhanced by \$65K of Grant Money (under Other Income) that was not received in 2025. YTD December 2025 expenses were up to \$1.0574mm compared to \$0.8564mm for YTD December 2024, an increase of 23.5%, but Tom mentioned that unlike last year, BB expenses include a total of \$30K that has been set aside in a Rainy Day Fund for BB and a total of \$97.4K in donations to SMC. Tom noted that salaries and benefits comprise most of the expenses and these were also up 8.6% from \$774.5K in YTD December 2024 to \$841K for YTD December 2025. YTD December 2025 Net Income was \$71.2K, a 58.4% drop from YTD December 2024 Net Income of \$171.2K, but Tom reminded us that this year's number is net of the \$97.4K in Donations to SMC and \$30K placed in a BB Rainy Day Fund, so technically BB is ahead of last year.

SMC: Tom reported YTD December 2025 Church Donations of \$226.3K vs \$179.8K a year ago, an increase of 25.9%, continuing the positive trend seen during 2025. Other Revenue increased substantially to \$392.2K YTD December 2025 from \$158.7K in 2024, due to increased rent from the Beinecke Building from a year ago and the donation from Bright Beginnings. For YTD December 2025, Salaries and Benefits Expenses were \$333.75K vs \$331.2K for YTD December 2024, an increase of 1%. The YTD December 2025 Net Income of \$122.7K compares to (\$242K) in 2024, a very large increase due to higher income from a variety of sources.

Investment Committee: The balance in the investment account as of December 31, 2025 was \$762,722. Tom mentioned that a total of \$45K was withdrawn in 2025, a reduction from previous years. The balance on January 31, 2025 was \$774,364.

Tax Bill: Fr. Chris said the SMC has received a tax bill of approximately \$60K due to the use of the Beinecke Building by a medical company. He is working with the diocesan Chancellor to see what can be done. Diane has been helping with information gathering. John will reach out to the lawyer he worked with during the leasing negotiations to inquire about the non-profit status of a group housed in the Beinecke Building.

Mission Centro San Franciscano: Fr. Chris mentioned that this mission in Riverhead led by Fr. Luis is close to opening, but they have not been able to buy kitchen appliances due to a funding gap. The Peconic Deanery and its member churches are pitching in to help so they can obtain their Certificate of Occupancy.

Other Food Pantry Items: After discussion, Marj made a motion, seconded by Tom Hadlock, that we donate \$500 each to Share the Harvest and the Food Pantry at Cast North Fork.

Announcements / Upcoming Events: Fr. Chris

- The annual Chili Cookoff / Super Bowl Party will take place on February 8
- Shrove Tuesday is February 17, which will be marked with our traditional Pancake Supper from 5:30-7 p.m.
- The Ash Wednesday service will take place on February 18 at 7 p.m. with “Ashes to Go” from 12-2 in Fr. Chris’ office.
- The Parochial Report is due March 1, so Fr. Chris is targeting February 24 for its completion.

Closing Prayer and Adjournment: The meeting was adjourned at 7:28 p.m. with a Prayer for Epiphany.

Next Vestry Meeting: Vestry meetings are normally held on the 3rd Tuesday of the month at 6:30 p.m. Upcoming meetings are: February 24, March 17, and April 21. The Annual Meeting is scheduled for May 17, 2026.

Respectfully submitted,
Carol Fitton, Clerk