

Saint Mark's Episcopal Church
Vestry Meeting Minutes
June 16, 2026, 6:30 p.m. via Zoom

Members Present: Fr. Chris Jubinski, Tom Horan, Steve DeCaro, Candace Andria, Madeline Glover, Tom Hadlock, John Kern, Jim Lilly, Norma-jeanne Okula, Sandy Wyman, Tom Simson, Carol Fitton

Fr. Chris called the meeting to order at 6:33 p.m. and Tom Horan offered a Prayer for Peace from the Book of Common Prayer.

Check-In Time: Fr. Chris invited Vestry members to share news and prayer concerns.

Minutes: After a reminder that the vote to approve the minutes should be revised from unanimous to a tally and one abstention (for a new member), a motion was made by Norma-jeanne, seconded by John Kern, to approve the May 19, 2026 minutes, which passed.

Finance Report: Tom Simson

Bright Beginnings: YTD May 2026 Tuition receipts (including registration fees), which comprise the bulk of Bright Beginning's Income, were \$525.8K, up 3% compared to \$510.5K for YTD May 2025, while YTD May 2026 Total Income increased 3.2% to \$540.1K vs \$523.1K for YTD May 2025. YTD May 2026 expenses were \$445.7K compared to \$392.2K for YTD May 2025, an increase of 13.6%. YTD May 2026 Net Income was \$94.4K, a 28% decrease from YTD May 2025 Net Income of \$131K, but Tom noted that the YTD 2026 Net Income number reflects the "negative" impact of a \$30K Donation to SMC (including \$10K in May), their payment of half of the insurance bill YTD (\$23.3K), and an additional \$10K to the BB Rainy Day Fund earlier in 2026.

SMC: Tom reported YTD May 2026 Church Donations of \$93.8K vs \$108.3K a year ago, a decrease of 13.3%. Other Revenue increased 15.7% to \$154.3K YTD May 2026 from \$133.3K in 2025, due to increased rent from the Beinecke Building from a year ago. For YTD May 2026, Salaries and Benefits Expenses were \$148.2K vs \$142K for YTD May 2025, an increase of 4.4%. The YTD May 2026 Net Income of -\$43.8K compares to -\$11.8 in 2025, a large decrease. Tom noted that benefits expense increased by approximately \$10K because of a change in providers and the way they bill us for our benefits coverage.

Investment Report: The balance in the investment account as of May 31 was \$753,001.39. There was a \$14K withdrawal in May from the endowment to cover a large insurance bill. It was the first withdrawal in 2026.

Nursery Care:

Fr. Chris highlighted the need for childcare for the growing number of young children in our Parish. Safe Church requires the presence of 2 caretakers. John offered to contact a person their family knows.

New Member Incorporation:

Fr. Chris mentioned the existence of the Invite Welcome Connect program to welcome new people into SMC, but he would like to extend this and form a committee to address this need and put together a welcome packet. John volunteered.

Wardens' Report:

Steve D reported that the concrete estimate was "exorbitant", so the plan is to retool the slate instead. He indicated that after surveying the damage to existing landscaping, there is a need to replace some items. He also thanked Chris Adams and Steve Turner for cleaning up and trimming the area around the cross by the entrance.

Announcements / Upcoming Events:

Fr. Chris mentioned that the UPK enrollment at BB is up for the fall. He also noted that a number of people in church recently commented on how beautiful it looks.

Question and Answer Time:

The organ project is moving along, even though visible progress might not appear that way. Controlling the sound is quite difficult currently since not all of the organ features are available yet.

Closing Prayer and Adjournment: The meeting was adjourned at 7:27 p.m. with Compline for Ordinary Time from from Daily Prayer for All Times and Seasons.

Next Vestry Meeting: Vestry meetings are normally held on the 3rd Tuesday of the month at 6:30 p.m. There will be no meeting in July. Upcoming meetings are: August 18, September 15, October 20, November 17, December 15 at the Rectory, January 19, February 16, March 16 and May 20. The Annual Meeting is scheduled for May 16, 2027.

Respectfully submitted,
Carol Fitton, Clerk